

# **ROYAL PELICAN CONDOMINIUM ASSOCIATION, INC.**

## **Maintenance Coordinator Completed Projects**

A list of projects completed by the Royal Pelican Maintenance Coordinator, while performing on-going task, includes, but is not limited to:

- Drywalled old mailbox areas
- Built new mailbox enclosures
- Distributed new mailbox keys
- Distributed new lobby door keys
- Supervised installation of new storefronts and windows in all lobbies
- Supervised months long lobby tile project, including removal of old and installation of new
- Installed AC units in all elevator machine rooms
- Upgraded ALL lighting on campus to energy efficient LED
- Changed out and rewired elevator light to LED
- Changed out lights and repaired holes in buildings 2,4,5,6 and 7
- Removed fire hose boxes from all buildings
- Patched holes in units left by alarm installations
- Repaired plumbing for toilets in clubhouse and restrooms under building 8
- Grind external doors to facilitate closing
- Replaced pipe straps under the buildings
- Removed brick pavers throughout the campus
- Placed brick pavers for community
- Assembled community grills and set them in place
- Facilitated completion of tasks as detailed by FMB Fire Inspector
- Supervised contractors making repairs to Fire Marshall issues