

ROYAL PELICAN CONDOMINIUM ASSOCIATION, INC

A Corporation Not-for-profit

c/o Alliant Association Management

13831 Vector Avenue, Fort Myers, FL 33907

Phone: 239-454-1101 ** Fax: 239-454-1147

TO ALL ASSOCIATION MEMBERS:

Re: 2nd NOTICE OF ANNUAL MEETING AND ELECTION TO THE BOARD OF DIRECTORS

Notice is hereby given in accordance with the Bylaws of the association and the Florida Condominium Act that the Annual Meeting of the Membership and Board of Directors Election will be on February 04, 2021 at 10:00 AM. The meeting will be held at Alliant Property Management – 13831 Vector Ave. Fort Myers, Florida 33907. For your safety and the safety of our team, we are encouraging all residents to attend the Annual Membership meeting virtually by registering at <https://us02web.zoom.us/meeting/register/tZ0vdu6orT4qE9C7ChnDK1g284QrPLdrOjj>

The following is included in this packet:

- Agenda
- 2021 Proxy w/Proxy return envelope
- Proxy Instructions
- Voting Certificate

There are **two (2)** openings on the Board of Directors. To date, we have received **two (2)** applicant desiring to be on the Board of Directors; Carl Smith and Aimee Glassman. Since the number of candidates does not exceed the number of openings, an election will not be held, and the two (2) applicant will automatically be seated to the Board and named at the Annual Meeting.

Whether you plan to attend the annual meeting or not, **please complete and return the enclosed proxy so that a quorum may be established.** The meeting will be called to order by quorum of proxy. A return envelope is provided for that purpose. You may also email your proxy to apmsupport@alliantproperty.com or fax your proxy to 239-454-1147. If you plan to attend the meeting via Zoom, please ensure your proxy is submitted as we will not perform a roll call of the membership virtually. Should a quorum of the Membership be in attendance, either in person or by proxy, the Association shall conduct all business scheduled for the Annual Meeting.

If you do attend the meeting in person you may revoke your proxy and vote in person. **All residents will be required to wear a face mask and practice social distancing.** We request that if you have a fever, cough, flu like symptoms, have traveled in the last two weeks, or have been exposed to anyone who has tested positive for Covid-19, you attend virtually. We will continue to monitor the CDC Guidelines. The meeting starts promptly at 10:00 a.m. so we ask that you arrive at 9:45 a.m. to sign in.

If you need to update your owner contact information/email, you can find the owner update form under our Service/Resources section of our website at www.alliantproperty.com.

A copy of the 2020 yearend financial statement will be available upon request after the books have been closed.

On behalf of the Board of Directors,

Danielle Schumacher, CAM

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ANNUAL MEMBERSHIP MEETING AGENDA

February 04, 2021 at 10:00 AM

- 1) Calling of roll/Certifying of proxies**
- 2) Proof of Notice**
- 3) Approval of Unapproved Minutes**
 - February 04, 2020 Annual Minutes**
- 4) Director Report(s)**
- 5) Committee Report(s)**
- 6) New Business**
 - a. Announcement of Directors**
 - b. Proxy Results**
- 7) Comments of the Membership (limited to 3 minutes per owner)**
- 8) Adjournment**

**Notice of Board of Directors Organizational Meeting
Immediately Following the Annual Meeting**

- 1) Call to Order**
- 2) Organization of Directors**
- 3) Adjournment**

*This agenda was prepared by Alliant Association Management located at
13831 Vector Avenue, Fort Myers, Florida 33907 in accordance with Florida Statutes.*

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VOTING BY PROXY

Whether you plan to attend the annual meeting or not, please complete and return the enclosed proxy so that a quorum may be established. It is highly critical that you please comply with this request. We cannot call the meeting to order without the proper representation. A return envelope is provided to return your proxy.

If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following information about PROXIES.

1. A proxy is for the purpose of appointing another person to vote for you as you specifically direct (except for non-substantive items) in the event that you might not be able to attend the meeting. It must be signed by all owners of the unit as written on the warranty deed.
2. The proxy should be submitted to the Association prior to the scheduled time of the meeting. It can be hand-delivered, either by you or your proxy, or mailed to the Association as follows: **Royal Pelican Condominium Association, Inc.**, c/o Alliant Association Management 13831 Vector Avenue, Fort Myers, FL 33907. It is encouraged that the proxy be submitted as long before the meeting as possible in order to avoid delay in registration.
3. If you appoint a proxy holder and later decide you will be able to attend the meeting in person, you may withdraw your proxy when you register at the meeting.
4. A proxy may be revoked in writing or superseded by a later proxy to another person before the meeting takes place. It may also be assigned by the person designated on the proxy to a third person if the person you designate as proxy decides that he or she will not be able to attend the meeting.

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VOTING CERTIFICATES

A Voting Certificate is for the purpose of establishing who is authorized to vote for a unit owned by more than one person or a corporation. If a husband and wife are both present at the meeting, and are unable to agree as to their vote, and have not filed a Voting Certificate, their vote will not be counted. A Voting Certificate is not needed if the unit is owned by one person.

A Voting Certificate is not a proxy and may not be used as such. A Voting Certificate must be signed by all of the owners of the unit or the appropriate Director of the Corporation that owns the unit.

VOTING CERTIFICATE

We, the undersigned owners of _____ (address)

in Royal Pelican Condominium Association, Inc. do hereby designate

as our designee to cast votes on our behalf.

“Voting Certificate” means a document which designates one of the record title owners, or the corporate, partnership, or entity representative, who is authorized to vote on behalf of a unit that is owned by more than one owner or by any entity.

This document is filed with the Association Manager. We understand that, if we do not already have one of these documents on file with the Association, we will not be able to vote at any meeting of the membership.

We also understand that this document shall be valid until we decide to revoke it.

ALL OWNERS OF _____ at the Royal Pelican Condominium, Inc. must sign below:

NOTE: This form is not a proxy and should not be used as such. Please be sure to designate one of the joint owners of the unit as the Voting Representative, not a third person. If a husband and wife are both present at the meeting, are unable to agree as to their vote, and have not filed a Voting Certificate, their vote will not be counted. Unit owners that already have a Voting Certificate on file do not have to file another one unless they wish to change their designated Voting Representative.